

West Malvern Social Club

Rules of the West Malvern Social Club

1. The name of the Club shall be "The West Malvern Social Club".
2. The objectives of the Club shall be: the provision of opportunities for recreation, social activities, the promotion of sporting contests, the sharing of mutual interests and the supply of refreshments for the benefit of its members and guests, provided that such activities are consistent with the doctrines of the Church of England.
3. The provision and maintenance of a Club house at 145 West Malvern Road, West Malvern in the county of Hereford and Worcester.
4. Membership shall be open to either sex over the age of XX years and in these rules the masculine shall include the feminine.
5. Every prospective member shall be proposed and econded by two members of the Club onm a form provided for the purpose, containing details of the candidates name, address and the name of both the proposer and the seconder. This form shall be displayed on the noticeboard in the Club room for a period of not less than seven days prior to a committee meeting.
6. Objections to any candidate for membership should be made in writing to the Hon Secretary at least four days prior to the next committee meeting.
7. The election of any candidate for membership shall be by the committee at its discretion.
8. SUBSCRIPTIONS. Each member shall pay the annual subscription on being accepted as a member and thereafter on the 31st of December. The subscription rate shall be fixed by an Annual General Meeting.
9. If any member fails to pay his subscription on the date due he shall be given verbal notice to pay within 30 days after which time if he fails to pay the committee shall be entitled to terminate his membership.
10. The committee shall have the power to expel any member who shall offend against Club rules, or whose conduct shall, in the opinion of the committee, render himself unfit for membership of the Club. Before such a member is expelled, the Hon Secretary shall give him 14 days notice in writing to attend a meeting of the committee., this notice shall also contain details of the complaint made against him. No member shall be expelled without first having the opportunity of appearing before the committee and answering the complaints made against him, should he fail to appear then a two thirds majority would carry.

11. TEMPORARY MEMBERSHIP. The committee may elect temporary members provided that no member shall be elected or re-elected for more than one month.
12. HONARARY LIFE MEMBERSHIP. Life members may be elected by a two thirds majority at an Annual General Meeting. Honorary Life Members shall be exempt from paying further subscriptions.
13. CLUB MANAGEMENT. The President of the club shall be the Rev. Vicar of St James Parish, West Malvern.
14. MANAGEMENT COMMITTEE. The Club shall be managed by a committee consisting of, a Chairman, a Vice Chairman, an honorary Secretary, a Social Secretary, and nine other members of the Club elected annually at an Annual General Meeting. Two elective Auditors shall be elected and shall not be committee members. At any committee meeting five members are required to form a quorum.
15. TRUSTEES. There will be three Trustees elected at an Annual General Meeting who shall be ex-officio committee members, in whom the property of the Club shall be vested and hold the same during the members pleasure. Trustees shall not sell or transfer any property or assets of the Club without a majority of three quarters at a General Meeting.
16. COMMITTEE MEETINGS. The committee shall meeting at least once per month, when it shall receive: reports from the Secretary, Treasurer and Social Secretary; all correspondence; and suggestions, complaints and views of the Club members, with respect to the general running of the Club, via the committee members. Club members may be opted to sit on the committee at the discretion of the committee.
17. ANNUAL GENERAL MEETINGS. An Annual General Meeting shall be held in the month of March each year, when the following business shall be discussed: the presentation of the audited accounts for the financial year ended on the 31st December prior to the meeting; the acceptance of the accounts; the Hon. Secretary's report; the Treasurers report; the election of Officers and committee; any other business.
18. EXTRAORDINARY GENERAL MEETING. An Extraordinary General Meeting may be convened within twenty one days on the application in writing from twelve members of the Club stating the purpose for which the meeting is required. An Extraordinary Meeting may be called for the election of Officers or Trustees due to resignation or unforeseen circumstances.
19. QUORUM FOR GENERAL MEETINGS. The quorum for any General meeting shall be ten. In the case of an Annual General Meeting, the Officers and all committee members shall be deemed to have resigned before the meeting. The Chairman may chair the meeting with the invitation of the president. The Hon. Secretary shall display on the Club noticeboard for a period of not less than fourteen days, an invitation for nominations to fill the vacancies that have arisen. The notice will have the provision for the name and signature of the nominee and the signature of both the proposer and seconder. In the event of there being less

nominations than vacancies the committee are empowered to second and Club members they deem fit to sit on the committee.

20. LICENSING HOURS. The permitted hours for the supply of intoxicating liquor shall be those specified by the local licensing authority. The Club shall open at the discretion of the committee within the permitted hours.

21. GUESTS. Any member may introduce two guests at any one time to the Club. No person whose application for membership has been declined, or has been expelled from the Club shall be admitted. The member introducing guests to the Club shall be responsible for the behaviour of their guests and shall enter their names and addresses together with their own names in the book provided for this purpose and a donation to Club funds shall be made. No guest shall be permitted to purchase alcoholic liquor. Guests may be introduced up to three times in any one year, after which they will be invited to apply for membership.

22. AMMENDMENTS TO RULES. No amendments to the rules of the Club shall be made except by a majority of at least two thirds of the members present at an Annual General Meeting. Such amendments may be made under ANY OTHER BUSINESS.

Rules adopted at the Annual General Meeting, 19th march 1993.

Addition to Rule 10 Suspension

At the discretion of seven members, including three committee members, a member may have his membership suspended temporarily, should he offend against the Club rules, until a meeting of the committee may be arranged. (passed at the AGM 18th March 1994).